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| CM/ECF | Chapter |
| User's Guide Part 1 | Login to CM/ECF |
| US Bankruptcy Court, Southern District of Iowa | Section |
| | Password Security |

Users must employ the highest standard of care in safeguarding the login and password to ensure integrity of the court's electronic case files.

Attorneys must not share login and password information to anyone unless the recipient(s) is an employee of the attorney or law firm.

Release of the login and password must be accompanied with a caution alerting the recipient that use of the login and password may only be exercised with the attorney's authority as an officer of this court.

Use of the login and password constitutes the filer's signature pursuant to Fed. R. Civ. P. 11 on all submissions to the CM/ECF System.

Note: If the login and password are compromised, notify the court immediately.

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